



MSDP

Municipal Services Delivery Program
P & D Department, Government of Sindh



No. PMU/MSDP/Pr. Bd. Mnt.-WW/2018-19/
Karachi, Dated: July 17th, 2019

MINUTES OF THE PRE-BID MEETING FOR PROCUREMENT OF CONTRACTORS FOR CONTRACT PACKAGES OF WASTEWATER WW-07, WW-08, WW-09, WW-10, WW-12, WS-13 AT JACOBABAD HELD ON 11TH JULY, 2019 AT 04:00 PM

In accordance with the requirement of Section 1B.43 of Instruction to Bidders, Pre-Bid Meeting for the procurement of construction contractors for the contract packages of Wastewater at Jacobabad was held, as scheduled, on 11th July, 2019 at 4:00 PM in the Committee Room of Program Management Unit, USAID Sindh Municipal Services Delivery Program, Government of Sindh.

2. Representatives of the following prospective bidders (firms/consortiums) attended the meeting (Attendance Sheet attached).

1. M/S Shahrukh Engineers
2. M/S Siddique & Bros.
3. M/S SA Babar & Co.
4. M/S Abdul Majeed & Co.
5. M/S Evershine Constructors
6. M/S Hasni Builders
7. M/S Alnoor Builders
8. M/S KSB Pumps Co.
9. M/S Kaim Khani & Bros.
10. M/S Universal Enterprises
11. M/S Engineering Construction Company
12. M/S King Enterprises

3. Following members of the Procurement Committee attended the meeting:

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| 1. Mr. Abdul Nabi Memon | Director (Finance & Compliance) / Chairman PC |
| 2. Mr. Zain Ansari | Procurement Specialist / Member |
| 3. Mr. Yaqoob Umair Akbar | Assistant Engineer (PHED) / Member
(As representative of PHED) |

4. Following Officers of PMU also attended the meeting on directives of PD, PMU with consent of Chairman Procurement Committee:-

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| 1. Mr. Syed Muhammad Shakaib | Director General (Works) |
| 2. Mr. Faisal Saeed | Assistant Director (Finance) |
| 3. Mr. Babar Hussain Sarki | Assistant Director (Design) |
| 4. Mr. Yahya Noor Ansari | Assistant Director (Procurement) |

5. Following USAID official attended the pre bid meeting.

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| 1. Mr. Zulfikar A. Gorar | Program Manager |
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6. Following queries were raised in the Pre-bid Meeting held on July 11, 2019 by the potential bidders; the responses against queries are given here under:

S.NO.	QUERIES	REPLIES
1)	Prospective bidder asked why there is a 2% Bid Security there is no provision of bid security in the consultancy projects.	Procurement Specialist (Sindh MSDP) clarified that this is not a consultancy project. It is a contractor bid that's why bid security is applicable.
2)	Prospective bidder asked if there is any relaxation for Insurance Guarantee of any AA/AAA rating Insurance Firm against Bid / Performance Security.	Director General (Works) replied that there is no such relaxation. Only Pay order / Draft / Bank Guarantee as mentioned in the bidding documents is acceptable
3)	Can a bidder participants if their validity of PEC of the firms expired and the firms already despoiled challan. Specially as many firms are in this process.	A bidder can not participate if PEC has mentioned on its receipt that it's not valid for bidding process. Only valid PEC registration holders can participate in the tender. PEC Rules & Guide lines shall be strictly followed.
4)	There are many encroachments in Jacobabad. Are the bidders supposed to pay the owners in case of demolishing the encroachments?	Procurement Specialist replied that the encroachments are illegal, and the contractor is not responsible to pay off the encroacher for the demolished encroachments.
5)	There is a discrepancy in the amount of mobilization advance. At some instances, it has been mentioned as 10% of the contract amount while at another place, it is mentioned as 5%.	There will be no mobilization advance in these tenders. All text regarding mobilization advances in these bidding documents shall be treated as " deleted ".
6)	The prospective bidder asked for clarification in the BOQ item no. 4/2: add or deduct for depth lesser or more than 1500 mm.	The Director General (Works) clarified that 1.5m (1500mm) is the average depth so if the depth will be lesser than 1.5mm (1500mm) then MSDP will deduct the amount and if the depth will exceed 1.5m (1500mm) then MSDP will pay additional amount to the contractor as per measurement.
7)	Both the Bid Security and Performance Guarantee are 10%. Can the bid security be reduced to a reasonable amount?	<p><u>Bid Security</u> The bid security shall be read as 1% of bid amount instead of 2%. The attachment of bid security as mentioned in Bidding data shall now be read as follows:-</p> <ol style="list-style-type: none"> 1. Pak Rs 1.00 million with Technical Offer. 2. 01% of total bid (after deducting Pak Rs 1.00 million) with Financial Offer. <p>The other terms & conditions will remain same.</p> <p><u>Performance Guarantee</u> 5% of Contractual Amount</p> <p><u>Retention Money</u> 10% from each RA till recovery of total 5% of</p>

S.NO.	QUERIES	REPLIES
		Contractual Amount
8)	Is there any requirement that the contractor must have ownership of every equipment to execute the project?	<p>The eligibility & qualification criteria as mentioned in the bidding documents including Ownership of Machinery shall be strictly followed.</p> <p>However, lease out machinery is also to be considered as Ownership Equipment's.</p>
9)	If a firm gets multiple tenders then the general works will be claimed by which Contractor.	Yes, the execution of work in each Packages needs the General Works, for the Consultant Team. However, payment shall be made if needed
10)	There is a lump sum amount of dewatering. How a lump sum amount can be taken in measurement.	The bidders after considering all ground realities at the site can technically assure themselves about the expected quantity of dewatering while quoting their rate.
11)	Can any firms take part & in case of successful bidder, one or more works can be awarded.	<p>Yes, each tender is a separate work.</p> <p>Any firm can take part in any or as many as they are eligible and <u>within allowable limit of PEC.</u></p>
12)	In case of Bank Guarantee against Bid Security, how can it be divided into 2 parts – One with Technical Offer & One with Financial Offer.	<p>We offered Pay Order / Demand Draft / Bank Guarantee as mentioned in the bidding documents.</p> <p>The bidder can choose the easy way which they will like.</p> <p>However, Bank Guarantee in 02 Parts is not impossible</p>
13)	The bidding document does not contain any standards for wastewater disposal.	<p>All the standards regarding the municipal waste EPS, EQS, etc. are mentioned in the Environmental Documentation Form.</p> <p>The environmental standards need to be met otherwise there are many penalties in case of violation of environmental standards.</p>
14)	In the package WW-12, there is a discrepancy in an item in the design document and the BOQ document. In the design document, the item is mentioned as geotechnical while in the BOQ, the item is mentioned as water proofing membrane.	<p>The requirement in this BOQ item of WW-12 is of 1.5mm PVC Geo Membrane.</p> <p>The revised BOQ of WW-12 with necessary amendments & quantities is attached at <u>Annexure "A"</u>.</p>
15)	Will there be a price adjustment due to escalation (especially for the items like cement)?	Director General (Works) replied that the project is only for 10 months, and price adjustment due to escalation within a year is not permissible, therefore, MSDP will not provide any escalation. However, in case of an extension in the project time period, the price adjustment will be considered.

S.NO.	QUERIES	REPLIES
16)	Prospective bidder asked about timely financial payment.	Director General (Works) assured the prospective bidders that there will be timely payment.
17)	If the project gets delayed/ extended due to force majeure, etc. then what will happen?	In case of delay in project due to conditions on site/ force majeure etc. the existing applicable rules will be followed.
18)	If the contractor does not get the site cleared, will he still be considered liable for the delay?	After award of work, within seven (7) days, work plan has to be shared with the MSDP. There are more than 1300 streets in overall Project Area of Jacobabad and due to the complexity of the wastewater works, the work is divided into different packages & work plan should be according to the site situation & given time period. In case of any delay (either delay in site Handing Over or any other force majeure), the contractor's engineer will inform MSDP about the site conditions.
19)	Taxation / Registration of Firms	SRB & Sale Tax are exempted. However, the firms should also be registered with SRB in addition to PEC as mentioned in the eligibility / qualification criteria.
20)	WS-13 (Balance Work of Water Distribution Network in Jacobabad) Type of Procurement Process	The department clarified that the tendering procedure for WS-13 (Balance Work of Water Distribution Network in Jacobabad) is same as Single Stage -2 Envelop Procedure as it is being adopted in WW-09, WW-10 & others. The soft copy of Volume IB (Financial Offer) for WS-13 documents is available in attached CD for your information and record. The same is also available on the website of Sindh-MSDP (www.msdp.gos.pk/tenders). In case of any difficulty, this office would be ready to resolve the issues.
21)	Eligibility / Qualification Criteria	The revised eligibility & qualification criteria for all 6 bidding documents is attached at <u>Annexure "B"</u>
22)	Extension in date of submission & opening	On request of participating contracting firms, the date of submission & opening is extended upto 30 th July 2019. The extension notice is circulated through newspapers

7. Following Departmental clarifications are to be noted / complied by each bidder:-

S.No.	Clarification Regarding BOQ / Tender Documents
1.	The soft copy of modified street plan of Zone A (WW-07), Zone B (WW-08), Zone C (WW-09) and Zone D (WW-10) is available in attached CD for your information and record. The same is also available on the website of Sindh-MSDP (www.msdp.gos.pk/tenders). In case of any difficulty, this office would be ready to resolve the issues.
2.	The soft copies of revised / modified drawings of Boundary Walls at Pumping Stations of Zone B (WW-08), Zone C (WW-09) and Zone D (WW-10) are available in attached CD for your information and record. The same is also available on the website of Sindh-MSDP (www.msdp.gos.pk/tenders). In case of any difficulty, this office would be ready to resolve the issues.
3	It is clarified that Bill of SEPCO connection comprise off 2 items i.e. Services Charges to be bid by contractor for processing and sanction of connection rate per connection and the other will be fixed provision for direct payment to SEPCO by PMU against their demand note.

NOTE:

These replies to queries raised during pre-bid meeting shall form an integral part of the Bidding Documents.

This issues with the consent of Director General (Works) and approval of Program Director.

YAHYA NOOR ANSARI
ASSISTANT DIRECTOR (PROCUREMENT)
Sindh MSDP

CC:

1. The Secretary (Planning), Planning & Development Department, Govt. of Sindh
2. Program Director, PMU, USAID-MSDP
3. Managing Director, SPPRA, Government of Sindh
4. Director(F&C), PMU-Sindh MSDP/Chairman PC
5. Procurement Specialist, PMU-Sindh MSDP/Member PC
6. XEN PHED, Government of Sindh
7. Mr. Z.A. Gorar, Program Manager, MSP, USAID/Pakistan
8. P.S. to Chairman Municipal Committee, Jacobabad
9. P.S. to Secretary (Finance), Government of Sindh
10. P.S. to Secretary Local Government
11. P.S. to Managing Director, Sindh Solid Waste Management Board
12. P.S. to Program Director., PMU-Sindh MSDP
13. Mr. Yaqoob Umair Akbar, Assistant Engineer (PHED), Government of Sindh